

Request support for the Job Evaluation and Description System

Reviewing the job descriptions in accordance with the approved grades and qualification system.

Start service link

<https://www.fahr.gov.ae/CRM/en/request-service?serviceName=Job%20Evaluation%20and%20Description%20Support>

Service process

1.

1

To register

1. User should be registered in Bayanati
2. The employee must have the authority (human resources official) in the federal government

2.

2

To use the system by the Customer:

1. Enter the Customer Happiness System
2. Enter user name and Password
3. Choose the service from the service list
4. Explain the request clearly in the service form
5. Send the support documents along with the application

service conditions

To Register in Service:

1. User should be registered in Bayanati
2. The employee must have the authority (human resources official) in the federal government

To use the system by the Customer:

1. Enter the Customer Happiness System CHS.
2. Enter user name and Password.
3. Choose the service from the service list.
4. Explain the request clearly in the service form.
5. Send the support documents along with the application.

Procedures after Registration:

1. Submitting the service request via the available channels.
2. Reviewing the job titles according to the approved system standards.
3. Submitting to jobs evaluation and description committee for approval.
4. Notifying the entity of approval or rejection by the system in the comments box.
- 5.

Fill in the service request form in the electronic Email including:

1. Grade, job title and job description.
2. Qualifications and years of experience.

service conditions

To Register in Service:

1. User should be registered in Bayanati
2. The employee must have the authority (human resources official) in the federal government

To use the system by the Customer:

1. Enter the Customer Happiness System CHS.
2. Enter user name and Password.
3. Choose the service from the service list.
4. Explain the request clearly in the service form.
5. Send the support documents along with the application.

Procedures after Registration:

1. Submitting the service request via the available channels.
2. Reviewing the job titles according to the approved system standards.
3. Submitting to jobs evaluation and description committee for approval.
4. Notifying the entity of approval or rejection by the system in the comments box.
- 5.

Fill in the service request form in the electronic Email including:

1. Grade, job title and job description.
2. Qualifications and years of experience.

Service completion duration

5 working days

Service fees

Free

Service channels

- Customer Happiness System CHS

Service target audience

HR departments at the Federal Entities | Employees of the invited Federal Entities

Service classification

Procedural