

**Circular No (17) for 2015**

**On facilitating participation of employees in 'Takatof' Volunteer Program  
to represent UAE at Milan Expo 2015**

**To: All Ministries & Federal Government Entities**

The Federal Authority for Government Human Resources (FAHR) would like to send you kind regards, wishing you all the success in your endeavors.

This is to inform you that the National Media Council has been tasked to oversee the participation of the UAE in Milan Expo 2015, in Italy between 1 May and 31 October, 2015. However, due to shortage of human resources necessary to manage and operate the UAE pavilion and associated events, it has been decided to engage volunteers for this purpose.

Accordingly, the National Media Council concluded a Memorandum of Understanding with the Emirates Foundation for Philanthropy to involve 'Takatof' Program volunteers in running the pavilion throughout the exhibition period, given the important role volunteers may play in the success of the UAE's participation in the above exhibition, by reflecting its cultural values and heritage. In addition, this would provide development and training opportunities for participating employees.

The Authority, therefore, calls on all federal ministries and entities to facilitate the participation of their employees who wish to do so, upon request by competent authorities, under 'Takatof' social volunteer program. Employees could be granted special leave to represent the UAE in Milan Expo 2015, according to Article (78) of the Executive Regulations of HR Law, and Article (72) of HR List for Independent federal authorities.

**Thank you for your cooperation.**

Issued on: April, 29, 2015

**Dr. Abdulrahman Al Awar,  
Director General,  
Federal Authority for Government Human Resources**

Enclosure:

Letter of National Media Council  
The National Media Council

HE Dr. Abdulrahman Al Awar,  
Director General,  
Federal Authority for Government Human Resources

Sub: Circulation to federal entities

With reference to the decision entrusting the National Media Council with overseeing the participation of the UAE in Milan Expo 2015, in Italy between 1 May and 31 October, 2015, and due to a shortage of staff necessary to manage and operate the UAE pavilion at the exhibition;

The National Media Council concluded a Memorandum of Understanding with the Emirates Foundation for Philanthropy to involve 'TakatoF' Program volunteers in running the pavilion throughout the exhibition period, given the important role volunteers may play in the success of the UAE's participation in the above exhibition, by reflecting its cultural values and heritage. In addition, this would provide development and training opportunities for participating employees.

You are kindly requested to instruct all federal ministries and entities to allow the employees volunteering to TakatoF' Program, to participate in Milan Expo 2015.

Please provide the Council with a copy of the circular

**Thank you for your cooperation**

Ibrahim Al Abid  
Director General

The National Media Council