

Circular (N0. 03) for 2022
on
Official working hours during the holy month of
Ramadan 2022

To: All ministries & federal entities

The Federal Authority for Government Human Resources (FAHR) extends its greetings wishing you all the success in your endeavors.

On the occasion of the upcoming blessed month of Ramadan; and pursuant to the Cabinet Resolution No (58/2) for 2022, regarding the official working hours for the Federal Government employees in Ramadan; the following has been decided concerning Ramadan timings:

- Monday to Thursday: 9:00 am to 2:30 pm
- Fridays: 9:00 am to 12:00 noon

Accordingly, the Federal Authority for Government Human Resources requests all ministries and federal entities to abide by the above official working hours in the holy month of Ramadan (with the exception of those whose work nature requires otherwise).

The ministries and federal entities may:

- Continue with the implementation of their own flexible work arrangements during the blessed month of Ramadan, as per the approved number of working hours per day.
- Allow flexibility for the employees to work remotely on Fridays, according to approved restrictions, provided that the percentage of employees working from the workplace in each entity shall not be less than 40% of the total employees.

On this holy occasion, we would like to extend heartfelt congratulations to His Highness Sheikh Khalifa bin Zayed Al Nahyan, President of UAE; His Highness Sheikh Mohamed bin Rashid Al Maktoum, Vice-President, Prime Minister of the UAE and Ruler of Dubai; His Highness Sheikh Mohamed bin Zayed Al Nahyan, Crown Prince of Abu Dhabi and Deputy Supreme Commander of the UAE Armed Forces, and their Highnesses the Supreme Council Members and Rulers of the Emirates' wishing them good health and happiness.

Congratulations are also extended to the people of the UAE and Arab and Islamic nations around the world.

This translation of the text of Federal Law by Decree No. 11 of 2008 on human resources in the federal government and amendments thereof for the purpose of identifying articles of the law and have no legal authority and the Arabic text in the case of disagreement.