Circular No (04) for 2019

Training workshops on Federal Government's HR electronic systems

To: All Ministries, Federal Entities operating BAYANATI systems

The Federal Authority for Government Human Resources (FAHR) would like to send you kind regards, wishing you all the success in your endeavors.

Pursuant to strategic plan of the Federal Authority for Government Human Resources (FAHR); and as part of the ongoing efforts to improve the HR electronic systems in the Federal Government and enhance their users' competencies; the Authority is announcing the organization of training programs on HR electronic systems in the Federal Government this year, as per the tables shown below.

You are therefore, kindly requested to nominate whoever you deem fit (each in his area of competence) attend the event from your esteemed entity at the time determined above and send your nominations not later than **Monday, March 18, 2019.**

We would also underline the importance of effective implementation of the electronic tools in HR Management Information System (BAYANATI) which are related to HR enablers and UAE HR Award in the Federal Government, assuring you of the Authority's readiness to provide your entities with necessary support to achieve the desired results in human resource development.

Thank you for your cooperation

Dr. Abdurahman Al Awar,

Director General,

Federal Authority for Government Human Resources

Enclosure:

Agenda of workshops on electronic tools

Agenda of workshops on Training & Continuing Learning

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Agenda of electronic systems training workshops in the Federal Government

Electronic Systems	Workshop Details	Date	Venue
Strategic Workforce Planning	Refresher training workshop on the system	08/07/2019	Dubai
		29/10/2019	Abu Dhabi
		10/11/2019	Dubai
Job Evaluation and Description	Refresher training workshop on the system	11/07/2019	Dubai
		26/09/2019	Abu Dhabi
		14/10/2019	Dubai
Itimad Program	**Itimad** service procedure for private entities	22/04/2019	To be determined later on
	Itimad licencing service procedure for all entities	20/06/2019	
	Itimad outsourcing service procedure for ministries & independent federal entities	17/10/2019	
Statistics & Smart Reporting (BI) Business Intelligence	Smart Reporting (BI)	25/04/2019	Dubai
	Smart Reporting (BI)	27/07/2019	Abu Dhabi
	Smart Reporting (BI)	24/10/2019	Dubai
Employee Performance Management (PMS)	Behavioural & Professional Competency Framework	22/05/2019	Abu Dhabi
		12/11/2019	Dubai
Training & Development (OLM) - Oracle Learning Management	Refresher workshop on training on the system	20/03/2019	Dubai
	Refresher workshop on training on the system	26/03/2019	Abu Dhabi
	Training on the system & data entry	17/07/2019	Dubai
	Training on the system & data entry	21/07/2019	Abu Dhabi
	Training on the system & data entry	08/12/2019	Dubai
Ma'arif Initiative + e-Learning Portal (updated)	Training on the updated system	23/07/2019	Dubai
		09/09/2019	Abu Dhabi

Agenda of workshops on training on HR legislation & policies in the Federal Government

Workshop Details	Date	Venue
Training workshop on HR Law & its Executive Regulations	21/03/2019	Dubai
	27/06/2019	Dubai
Usage of violations & grievances screens Usage of Rewards & Incentives screens	27/03/2019	Abu Dhabi
	10/07/2019	Dubai
HR Enablers & HR Development Matrix	07/04/2019	Dubai
Refresher workshop on usage of manuals	o1/05/2019	Dubai
	10/09/2019	Dubai
Training workshop on mechanism of measuring HR procedure & practices	26/06/2019	Dubai
	16/10/2019	Dubai
Training workshop on Mansour bin Zayed Award for the Best Academic Research on HR	29/09/2019	Dubai - Hotel
	24/11/2019	Dubai
	25/11/2019	Abu Dhabi
	06/11/2019	Dubai