


UAE's National Month of Reading

# Knowledge Plan 2018



March 14, 2018

	Initiatives	Time Frame	Responsibility	Remarks
1	International HR Conference	Q2	Projects & Programs Dept	Hold Conference activities and support participation of the largest number of FAHR employees in the conference
2	HR Club events	As per plan	Projects & Programs Dept	Hold HR activities and support participation of the largest number of FAHR employees
3	HR Echo Magazine	Apr.-Nov.	Policies Sector	
4	HR Magazine	Monthly	Gov. Communications Dept	
5	Awareness publications on smart library, in liaison with Ministry of Culture	Quarterly	Knowledge Team	Distribute awareness publications about smart library available on Bayanati System, in liaison with Ministry of Culture, to encourage proper use of the library by Federal Government employees
6	Cover all FAHR publications with copyright law	On-going	Strategy & Future Dept.	Protect intellectual property rights in all FAHR publications
7	Launch HR Echo Magazine competition	March	Gov. Communications Dept	Competitors to summarize an article from the magazine, select 3 winners monthly to be honored at the monthly Iftar ceremony held every quarterly
8	Promote a culture of reading and the role of e-library for Federal Government employees	On-going	Knowledge Team	Provide the e-library with new books, and disseminate awareness about its contents (quarterly circulars on importance of reading and knowledge)
9	'Read a Book' initiative- Reading Club	Bi-annually	Knowledge Team	Employees share a book read by one of them or seek the help of a professional to organize reading 2 reading sessions bi-annually
10	Include reading in 'Imtyazat' Program	March	Gov. Communications Dept	Sign agreement between FAHR and some libraries under 'Imtyazat' Program to grant reduced prices for Federal Government employees on their books
11	Sheikh Zayed Books	March	Gov. Communications Dept	Provide FAHR library with books on Sheikh Zayed in Arabic & English

12	Worship, in liaison with National Geographic Society	Q2	Gov. Communications Dept	Workshop specially held for the Federal Government employees
13	Reading Hour	March	Knowledge Team	Employees attend FAHR training hall every Thursday at the end of working hours to read book from the library
14	Launching 'Reading Miles' Card to encourage employees to read	Apr.-Nov	Knowledge Team	Points gained by an employee for reading or presenting summary of a book. Employee scoring highest points are honored on biannual basis
15	Visiting Book Fair	As Scheduled	Knowledge Team	Invite Federal Government employees to visit Book Fair
16	Launching Government Expertise Enhancement Manual	Q2	Policies Sector	