Form No. (2) Description Card for Solution or Training Patterns

Patterns of Training:

Training Patterns:
Training Services Provider (s):

Group of Targeted Individuals:
• What is group of trainees that will benefit from the training pattern?
Training Objective (Based on the requirements identified in the analysis of corporate training needs)
• What are the main objectives of training?
Desired Results of Training
• What are the competencies and skills that will be acquired by trainees upon completing this course?
Structure of Training Pattern
• How many sessions are covered by the course? What are the course's programs, schedules, trainers, and prerequisites in education, training, reading, etc
Training materials
The required support materials inside and outside the Entity include: (rooms, facilities, technical support, books, etc.).
Methods of Assessment
• How will the trainees be assessed at the end of the training program?

Approval of the Director of Training Department:
Date:

Instructions to Human Resources Department:

The training department may amend and update this Form according to the needs of the concerned entity