

**Circular No (11) for 2015**  
**Free Training Courses during March 2015 under ‘Ma’aref’**  
**Initiative for Preferred Training Partners**

**To: All Ministries & Federal Government Entities**

The Federal Authority for Government Human Resources (FAHR) would like to send you kind regards, wishing you all the success in your endeavors.

In line with the ongoing efforts to enhance the efficiency and effectiveness of the Federal Government employees through training and development as part of ‘Ma’aref’ Initiative for the Federal Government’s preferred training providers in March 2015, as shown in the table below;

All Human Resource and Training officers in the federal government sector who are interested to nominate their employees for the above training programs, are therefore kindly requested to communicate with the coordinators whose names appear on the table attached hereto.

**Thank you for your cooperation.**

Issued on: March 02, 2015

**Dr. Abdulrahman Al Awar,**  
**Director General,**  
**Federal Authority for Government Human Resources**

## Free Training Courses in February 2015

Training Provider	Course Title	Date	Time	Venue	Seats	Coordinator
ESI International	Executing Sustainability Successfully	2/3/, 2015	8,30 – 12.00	FAHR, Dubai Training Hall, 1 <sup>st</sup> Floor	20 for all federal entities (1 or 2 for each	Rehan Naeem <a href="mailto:maeem@esi.intl.com">maeem@esi.intl.com</a> 055 3406060 40-31116188
Great Sands	Work Force Strategic Planning	9/3/, 2015	9.0 – 1.00	FAHR, Dubai Training Hall, 1 <sup>st</sup> Floor	20 for all federal entities (1 or 2 for each	Radhika Hariharan <a href="mailto:Radhika.h@greatsabnds.com">Radhika.h@greatsabnds.com</a> 055 3406060 40-4201452
Best Practice Center	Business Analysis & Development of Job Descriptions	19/3/, 2015	9.0 – 2.00	Ministry of Social Affairs, Dubai	20 for all federal entities (1 or 2 for each	Hassan Al Hafi <a href="mailto:info@riyadapractice.com">info@riyadapractice.com</a> 40-2942433
Integrated Solutions Group (MIS)	Quality Cycles	22/3/, 2015	8.0 – 1.00	FAHR, Dubai Training Hall, 1 <sup>st</sup> Floor	20 for all federal entities (1 or 2 for each	Samih Yahia <a href="mailto:training@misgroup.ae">training@misgroup.ae</a> 04 2623222 055 6225610
Oasis Institute, Dubai	Responsibility: types and limits	22 - 26/3/, 2015	9.0 – 1.00	The Address Dubai Marina Hotel	Only 1 seat for all federal entities	Shod Sewas <a href="mailto:Shd@oasisti.com">Shd@oasisti.com</a> 055 – 1000550
SMCE	Knowledge Management	25/3/, 2015	9.0 – 12.00	FAHR, Dubai	20 for all federal entities (1 or 2 for each	Hassen Hussien <a href="mailto:hassen.houssein@smce.org">hassen.houssein@smce.org</a> 050 - 5662616 04 - 393533

Human Resource and Training Officers in the federal government sector who are interested to nominate their employees for the above training programs, are kindly requested to communicate with the above coordinators by filling out the table below:

For more information, please contact:

- Hussain Al Ameer, Senior Executive, Training & Continuing Education Policies  
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- Afra Ejtbi, Executive, Training & Continuing Education Policies  
Tel. 04 231 91 41      Email: [AEjtbi@fagr.gov.ae](mailto:AEjtbi@fagr.gov.ae)